



Job Application Form

APPLICATION FORM FOR THE POST OF CHILDREN'S WORKER.

Emmanuel Community Church, Church Office: 8, Hazelwood Road,
Duffield, Derbyshire. DE56 4DP. Tel: +44 (0) 1332 840805.

The Elders and Trustees ask that all persons applying for the above post, complete this form. If there is insufficient room to fully answer any question please complete your response on a separate piece of paper. Any information which you disclose will be kept strictly confidential by the officer within the church responsible for its collation.

1. Personal Details

We shall need documentary evidence in the shape of birth certificates and marriage licences where a name change has been effected.

Surname _____ Christian/Forename _____

Maiden Name (Where Applicable) _____

Date of Birth ____ / ____ / ____

Place of Birth _____

Current Address _____

Post Code _____

Daytime Tel No: _____

Evening Tel No: _____

Mobile Tel No: _____

Email Address: _____

Time resident at above address? _____ Years _____ Months

If less than 5 years please include previous address(es)

From ___ / ___ / ___ To ___ / ___ / ___ From ___ / ___ / ___ To ___ / ___ / ___

Previous Address _____ Previous Address _____

Post Code _____ Post Code _____

1a. Please tell us about your previous Christian service including the names of churches in which you have worked or been in membership with and the ministers or church leaders names under whom you have served.

1 b. Please give details of the nature of the young people’s or children’s work in which you have been involved.

1. c. Have you ever had an offer to work with children or young people declined?

Yes No (Please Tick)

If 'yes', please give details

1. d. Do you have any special needs in terms of provision at the place of work?

Yes No (Please Tick)

If 'yes', please give details

2. Employment Details

2.a: Please tell us about your past and current employment / voluntary work in the table below. (Most recent first)

Employers name and address	Employed from (date)	Employed to (date)	Job Title & Description	Reason for leaving

--	--	--	--	--

**2.b: Please tell us about your education / qualifications in the table below.
(Most recent first)**

Educational Establishment	From (Date)	To (Date)	Subjects studied	Qualifications and grades.

2. c. Are you currently working in any other child care position in either a voluntary or paid capacity? If Yes please give details.

Yes No (Please Tick) If 'Yes' please give details.

Name of Organisation: _____

Address _____

Post Code _____

Contact Person in Organisation _____
Telephone Number _____

Post employed in / details of duties _____

4 References

Please complete the details below advising us of two people who would be willing to give you a personal reference. If you are currently working, one of these should be your current employer irrespective of whether your work is paid or voluntary. You should also provide details of your church / minister / leader. We reserve the right to take up such reference nominees as we deem necessary.

Ref: 1	Ref: 2
Name _____	Name _____
Address _____ _____	Address _____ _____
Town _____	Town _____
City/County _____	City/County _____
Post Code _____	Post Code _____
Tel No: _____	Tel No: _____
Relationship _____	Relationship _____

Please would you complete the attached voluntary disclosure form, and return that with your application.

Disclosure Check

Please confirm by signing this form that you agree to the Co-ordinator requesting CCPAS to undertake a Criminal Records Bureau check against your name. Separate Form Applies.

Declaration

I confirm that the information which I have submitted on this application form is to the best of my knowledge correct. I understand and agree to the conditions involving the Disclosure Check and accept that the church is only fulfilling it's obligation under the law in requesting this check.

Signed _____ Name (Print) _____

Date _____

As an organisation; Emmanuel Community Church undertakes to fulfil the requirements of the Data Protection Act 1998, The Protection of Children Act 1999 and the Criminal Justice and Court Services Act 2000.